



Address Assignment Application

10699 SW Herman Road
Tualatin, OR 97062
www.tualatin.gov

APPLICANT INFORMATION - PLEASE PRINT OR TYPE CLEARLY

Property Owner Name _____ Date _____

Property Owner Address _____ City _____ State _____ ZIP _____

Phone Number _____ E-mail _____

REQUEST FOR

(check all that apply)

New Address

Add Address

Change of Address

Add Suites

Change Suites

Current Property Address (if applicable) _____ Tax Lot ID # _____

Affiliated Permit or Project Numbers _____

Name of Development (if applicable) _____

Describe scope of work (e.g. new construction, tenant improvement, land division) _____

TYPE OF BUILDING (check all that apply):

Single Family

Multi-Family

Commercial

Other- Specify : _____

of Stories _____ Total # of Units _____ If requesting new suite numbers list the numbers that you wish to add (letters are not allowed)

Optional details you wish to include _____

PROPERTY OWNER AUTHORIZATION

If the property is owned in partnership or by a corporation, then a partner or corporate officer may sign as owner. A tenant or leasee may not sign for the property owner.

Signature _____ Date _____

NOTE: FULL APPLICATION INCLUDES REQUIRED DRAWINGS - APPLICATIONS WILL NOT BE PROCESSED IF INCOMPLETE

DRAW OR ATTACH A MAP HERE - REQUIRED

Provide a map or sketch showing the structures for which this application is being submitted. Show the location of the driveways and access back to a main road including road names and nearest cross streets.



**Attach additional pages if
necessary**

**DRAW OR ATTACH A FLOOR PLAN HERE REQUIRED FOR
REQUESTING ADDITIONAL ADDRESSES AND SUITE NUMBERS**

Provide a map or diagram of the entire building, with all floors and suite numbers correctly labeled. Identify the nearby crossroads. Be sure suite numbers are labeled correctly and according to the direction they face.



Attach additional pages if necessary