



City of Tualatin - Building Division
10699 SW Herman Rd
Tualatin, OR 97062
503-691-3044
www.tualatin.gov

After-Hours Inspection Request

Project Name : _____
Permit No.: _____
Job Address/Suite No.: _____
Inspection Contact Name : _____
Cell No.: _____ Email: _____

The purpose of this form is to request after-hours, weekend, or holiday inspections services. Note that these inspections are subject to inspector availability.

1. Complete the request form and select the desired after-hours inspection option below. **A separate form must be submitted for each permit.**
2. Once complete, please email the request to **building@tualatin.gov**
3. If an inspector is available to perform the inspection, the charge will be added to your permit for payment online or at the Community Development counter.
4. After the invoice has been paid, the inspection will be scheduled, and the applicant will be notified by phone or email.

Cost

All inspections performed outside of normal work hours will require payment of hourly inspection fees in advance based on the current fee schedule.

Requested Day and Timeframe

Inspection Request Date: _____ Time: _____ ☐ a.m. | ☐ p.m.

Number of Hours Requested: _____

Requested Inspection

- ☐ Before/After-Hours Inspection – Inspections immediately before or after the inspector's regular workday, which is Monday through Friday between 9:00 a.m. and 4:00 p.m. You must provide at least two business days advanced notice.

Discipline/Inspection Type

☐ Building ☐ Plumbing ☐ Mechanical ☐ Fire Sprinkler ☐ Fire Alarm